



Ada County Guardianship Monitoring Program

200 W. Front Street Boise, Idaho 83702

Phone: 208-287-7652

E-mail: gmp@adaweb.net

Dawn Wickham

Program Coordinator

Dear Potential Volunteer:

Thank you for your interest in aiding the Guardianship Monitoring Program. Obtaining volunteer assistance in providing our services to the community is vital to our program and we appreciate your support.

The GMP consists of two full time employees who oversee approximately 1,800 cases. In order to provide adequate services to the community, we rely heavily upon volunteers to assist us in our duties.

The areas in which we need assistance are:

Case Researcher

The Case Researcher reviews guardianship records and checks to see if the case contact information is accurate before sending the case on to a Court Visitor. In addition, a Case Researcher helps maintain the resource database, assist with case organization, and may support the program staff in preparing mailings or other clerical duties.

Court Visitor

The Court Visitor observes and/or interviews the guardians, caregivers and the protected person in their own home environment. They provide first-hand information about the living situation and needs of the protected person. After the visit, the volunteer fills out a report indicating the status of the protected person and that report is filed with the Court.

To begin the volunteer process:

Please complete the attached volunteer application. Upon receipt, potential volunteers will visit our office and a thorough criminal background check will be conducted (background check forms must be submitted in person to ensure validity and confidentiality). This also gives a potential volunteer the chance to visit our office for a closer look at the services that we provide.

If you have any questions, please contact Dawn at 208-287-7652.

Thank you,

Dawn Wickham

Guardianship Monitoring Program Coordinator



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Program Coordinator

Personal Information

Name: _____

Address: _____

Phone: _____

E-mail: _____

Emergency Contact: _____ Phone: _____

Position Applying for: Researcher Visitor Other _____

Estimated Availability: _____ Date Available: _____

_____ Hours Week Month Unknown

Other Volunteer Obligation(s):

Employment/ Volunteer History

Certifications/ Degrees: _____

Present/ Recent Employer: _____

Title: _____ Dates of Employment: _____

Duties:

Previous Employer: _____

Title: _____ Dates of Employment: _____

Duties:



Guardianship Monitoring Program

Volunteer Application

Relevant Experience (personal or professional):

Why are you interested in volunteering for the Guardianship Monitoring Program?

Are you interested in a(n):

Unpaid Internship

Job Reference

Work Experience

I understand that:

- All information provided on this document is confidential and is used solely to evaluate eligibility for volunteer work.
- The Ada County Guardianship Monitoring Program is not obligated to accept my application for volunteer service.
- The GMP conducts a thorough criminal background check on all volunteers.
- Court Visitors are required to maintain a valid driver's license and proof of insurance.
- Due to the extensive training provided, the Guardianship Monitoring Program prefers long-term commitments.
- The GMP is not responsible for any expenses incurred by the volunteer.
- To receive parking validation, volunteers must park in the designated garage.

I affirm that the information provided is correct to the best of my knowledge.

Signature

Date